



**TPA Academy Charter School
Board Meeting Minutes
July 23, 2015**

The **regularly scheduled Board meeting** of the Board of Trustees (the “Board”) of The TPA Academy Charter School (the “School”) was held on July 23, 2015 at 7pm at the school campus.

Meeting was call to Order by Chairman Mojica at 7:00pm and a quorum was established

Attendance: Peter Mojica (Chair); Nancy Borrell (Secretary/Governance/Academic Liaison); Melissa Wise (Treasurer); Heather White (board member); Susanna Parker (Vice-Chair); Kelly Wilkes (Board member).

Excused Absence: Dan Ward (via phone call - Chair Finance)

Reading of Conflict of Interest Reminder NCGS 138A-15(e) No conflicts by board members stated.

Motion to Approve Previous Minutes: Nancy Borrell made a motion seconded by Heather White to approve June 25, 2015 minutes. The motion was carried and they were approved as circulated and reviewed by the board.

No Public Comments

Operational school update was provided by Mrs. Andrea McKinney, Interim Managing Director (see report summary handout).

Susanna Parker circulated a list of policies for first review reading. A second reading of the policies will be read at our next board meeting Thursday for new hires approval.

VOTING ITEMS

Heather White made a first reading motion seconded by Kelly Wilkes to approve the new hires and offer letters as presented by Mrs. McKinney. A second reading of the motion will be read at our next board meeting for vote.

Heather White made a second reading motion seconded by Melissa Wise to approve staggered entry as required by NCDOPT 7:55am to 3:10pm (lower grades) and 8:15am to 3:30pm (upper grades) was approved unanimously. Action: Mrs. McKinney will communicate this information via website.

Committee Updates

Financial Update was provided by Melissa Wise. **Action:** Melissa Wise and Sara Justice will follow up with DPI on cash management codes.

Academic Committee Update: Mrs. Borrell is working with Mrs. McKinney to seat the Academic Excellence Committee. Seven outstanding educational leaders were identified and invited to serve. Mrs. Borrell clarified that the Academic Excellence Committee is a governance function, not a management function. The committee's main role is to assure that academic excellence is defined, and that the board approves annual strategic goals to attain academic excellence. **Action:** Coordinate the first Academic Excellence Committee Meeting.

Taskforce Updates

Construction Taskforce: Peter Mojica read Dan Wards report.

Advancement Taskforce: Working on the first development event. Nancy Borrell transitioning to work on Academic and Governance Committees.

Transportation: Survey results indicated 72 parents interested in service. A meet and greet between vendor, Interim Managing Director and parents will be coordinated.

Security: Peter Mojica will meet with Mrs. McKinney to provide her with update.

Before and after School: First Taskforce meeting held with the attendance of Patricia Campbell. Ideas included teacher workdays, and a variety of camps.

Board Member Terms Chairman Mojica provided the board with the board member terms to be posted on the website.

Strategic Planning Session is scheduled for August 1, 2015 at the TP campus. Chair will hold on-on-one meetings with board members to customize the session.

Heather White made motion seconded by Melissa Wise at 8:25pm to go into close session under statute NC GS 143-318 11 (a)(6). After discussion Susanna Parker made a motion seconded by Melissa to end close session and start open session at 8:37pm.

Heather White made a motion seconded by Melissa Wise to adjourn the meeting. Motion approved unanimously.

The meeting officially adjourned at 8:50pm.

Respectfully Submitted Nancy Borrell, Secretary Governance & Academic Liaison