



TPA Academy Charter School Board Meeting Minutes September 24, 2015 at TPA Campus

The **regularly scheduled meeting** of the Board of Trustees (the “Board”) of TPA (the “School”) was held on September 24, 2015 at 7:00pm p.m. at the TPA Campus.

Meeting was **Called to Order** by Chairman Mojica at 7:00pm

Attendance: The following members of the Board were in attendance: Peter Mojica (Chair); Susanna Parker (Vice-Chair); Nancy Borrell (Secretary & Chair Academics); Dan Ward (Vice-Chair Finance), Melissa Wise (Treasurer) and Heather White (Dispute Resolution board member). A board quorum was established for the meeting. Kelly Wilkes was not in attendance as she recently resigned from the board.

Reading of Conflict of Interest Reminder NCGS 138A-15(e) No conflicts by board members stated.

A Motion to Approve Previous Minutes: Heather White made a Motion seconded by Susanna Parker to approve the minutes of August 27, 2015 as circulated with corrections by Dan Ward. After unanimous vote the minutes were approved.

Public Comments

Police Officer Car Line education session provided by PO Carter of the Huntersville PD. The following Parents spoke: Brian Stump, Kevin White, Mike Tatuan, and Nicole Cunningham

Primary Themes included: Questions and Concerns to the board regarding TPA’s Strength based leadership culture. Other questions and suggestions included: Plan for donated laptops, carpool merging, academic strategic goals and benchmarks with top schools. Other areas included: parent– Enrichment program ideas such as robotic clubs, and other options for enrichment the rest of the week.

Operational Report from Interim Managing Director, Mrs. McKinney– enrollment status 499 students. 145 Laptops donated by Lowes. Each computer needs to be updated. Goal is to get the laptops into the classrooms because we do not have space for a

dedicated computer lab. Oct 8 2015 Informational Session with Mrs. McKinney open to all parents 6:45-7:45 pm. She is laying the framework now and getting everybody on the same page and set parameters. Currently teaching manners, random acts of kindness, celebrating Hispanic Heritage Month to celebrate diversity. Building a community so that the children feel a connection with one another. Teachers are also creating a sense of community. Each day starts with the 7 Habits. She plans to focus on each habit for a month - currently focusing on Habit #1 Being Proactive.

After further discussion on leadership curriculum Chair Mojica commented that the **Board will follow-up to provide concise direction as to schools leadership direction directives.**

Board Business

Heather White made a motion seconded by Susanna Parker for the Second reading of the uniform policy presented by Mrs. McKinney in the August 27, 2015 board meeting. Motion carried with majority vote and one abstention.

Heather made a motion seconded by Susanna Parker for the Second reading to approve the calendar change as submitted in the August 27, 2015 meeting. Motion carried with unanimous vote.

Heather made a **second motion reading of the slate of personnel** presented by Mrs. McKinney in the September 9, 2015 meeting. Motion carried unanimously.

First reading of TA hired as presented to by McKinney tonight Second reading at next meeting.

First reading to approve Student Handbook as presented by McKinney. Peter Mojica and Heather White will review and route to the board for review. Second reading at next board meeting.

Board Committee Recruitment

Susanna made a first reading **motion seconded by Nancy Borrell to sit officially the Governance Committee.** Peter is the Chair and Heather will be a committee member.

Dan Ward made a **first reading motion seconded by Melissa Wise to Seat finance committee**

Nancy Borrell will continue to recruit community members with the competencies needed for the **Academic Excellence Committee. (Need at least one senior school administrator and members with strategic planning and or balance score card experience ideally in an educational setting).**

Operations committee to be facilitated by Susanna Parker

All second reading motions will be made at next regularly scheduled board meeting.

The board will continue recruiting for all official committees and taskforces as appropriate. E.g. Governance Committee, Academic Excellence Committee, Finance Committee, Advancement Taskforce, etc.

By-Laws will be reviewed by the board for efficiency. Heather will drive the review based on governance best practices.

Updates

Academic Excellence Committee recruiting apply at TPA website and contact

Nancy Borrell at nborrell@thunderbirdprep.org

Audit Update – settlement review first full week of October. No recommendations or findings so far.

Finance - On track budget wise. Dan will present updated budget for Board approval in the October meeting. \$20,000 additional expenses necessary for multi-purpose room.

Construction Update – ACD will build in 25 acres of land with board specifications. 5th and 6th grade location for next year to be addressed asap. Will need to have 5,6, and 7 on new campus in 2017/18.

Governance Update - Interim Managing Director Evaluation – to be scheduled for end of the semester in December. Per TPA By-laws Chairman Mojica will facilitate the selection of the **Executive Search Firm** to recruit a permanent Managing Director as well as a Director of the Middle School for TPA with the assistance of Dan Ward. Kelly Wilkes **Board Resignation** was announced and accepted by the board. Nancy Borrell stated that per our by-laws the **TPA Board Evaluation is past due**. Chair Mojica will coordinate time for its completion.

Susanna Parker presented the Board with the evaluation tool to be used to evaluate the Interim Managing Director.

Closed Session: Heather made a motion at 9:20pm seconded by Melissa to go into closed session according to statute 143-318.11(6) seconded by Susanna Parker. Motion was carried unanimously.

Open Session: Nancy Borrell made a motion to go back into open session at 9:30pm seconded by Chair Mojica. Motion was carried unanimously. Open meeting started again at 9:30pm. Dispute Officer Heather White stated that she will circulate dates to schedule a **level 3 grievance administrative hearing**. Made a motion seconded by Nancy Borrell to approve the 2 grievance letters as presented to the board. After unanimous vote the motion was carried.

Chair Mojica made a motion to **adjourn the meeting** seconded by Melissa Wise that was carried unanimously. The meeting was officially adjourned at 9:35pm.