



Board Members  
Taft Morley  
Janice Davidson  
Traci Fletcher  
Vic Sassano  
Angela Hansen

**TPA Academy Charter School  
Special Board Meeting Minutes  
July 13, 2017**

**TPA Mission:** *Thunderbird Preparatory Academy will cultivate a highly effective leadership environment that engages, embraces and enriches children's strengths, one child at a time.*

Call to order was made

Quorum check: yes

Meeting

Date: 7/13/17

Time: 5:02pm

Location: telephone

Conflicts

-some of the principals that Taft works for has some interest in Veritas so he will refrain from any related voting.

**No other Conflicts of Interest** reported by board members according to NCGS 138A-15(e)

Motion to approve the minutes that were circulated from our last special board meeting (June 29,2017) was made by Vic Sassano and seconded by Angela Hansen  
Vote was made and the motion passed unanimously.

Attendance

**Present:**

Taft Morley — interim board chair

Janice Davidson — vice chair

Traci Fletcher — treasurer

Vic Sassano — secretary

Angela Hansen — board member

**Agenda Items:**

1) Managing Director

Upon resignation of Dr Vincent the Acting Managing Director is not able to apply for the long-term position per bylaws. Although a long-term interim can be hired a vetting process and search for a permanent Managing Director must begin.

Discussion

Conversation was opened to the board for thought on how to move that forward. Janice suggested we advertise locally, state wide, and nationally. Angela asked how it was done. A firm was hired to do the search, the only presented one candidate, the board was not a part of the process. Taft suggested a strategy be put in place and that the candidate have experience in that position in N.C. It will be important that we have it posted so the families know we are making strides to move this selection process forward. Veritas is available to help us in that search, a committee should be formed.

#### Recommendation

The 3 (Janice, Traci, Vic) local board members put a strategy, marketing, and recruitment plan together in conjunction with Veritas to post it in various locations. Then narrow down to the top 3-5 and present them to the entire board for final selection and approval. Search done and completed ASAP, by the beginning of school year is preferred.

Motion and vote was not required, but the entire board agreed.

#### 2) Veritas Contract

Janice Davidson made a first reading of the motion to approve the veritas contract that was circulated. Per conflict, discussion lead by Janice Davidson

#### Discussion

Further discussion was tabled until after review. Leadership was passed back to Taft Morley

#### 3) Audit Engagement Letter

Second reading of the motion to approve the audit engagement letter was made by Taft Morley.

#### Discussion

Desire to ask to have the letter completed by at least 7 days, 10 days are preferred. Looking to Traci Fletcher and Veritas to help us through that.

Motion to approve the letter

Motion made by Angela Hansen

Second: Janice Davidson

Vote was made and the motion passed unanimously.

#### 4) Acadia Contract

Second reading of the motion to approve the Acadia Contract was made by Angela Hansen

Lori Manning from Veritas will recirculate Acadia Contract in a few hours

Vote is tabled until next meeting once all the board members have been able to review.

5) Stipend for Beth Jones

Second reading of the motion to approve the Stipend for Beth Jones by Janice Davidson

Discussion

None

Proposed the motion to approve the Stipend for Beth Jones

Motion made by Angela Hansen

Second: Traci Fletcher

Vote was made and the motion passed unanimously.

6) Board Appointments

Second reading of the motion to name: Janice Davidson as Vice Chair, Traci Fletcher as Treasurer, Vic Sassano as Secretary was made by Janice Davidson

Discussion

None

Motion made by Angela Hansen

Second: Traci Fletcher

Vote was made and the motion passed unanimously.

**Adjournment**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:42pm.

-Motion was made by Janice Davidson

-Second: Traci Fletcher

The motion passed unanimously by the board and the meeting concluded.

Respectfully Submitted  
Vic Sassano, Secretary